



## CROSSING GUARD

Salary: - \$8.60/hr

### RECRUITMENT INFORMATION

This recruitment is being held to establish an eligibility list from which the current vacancy may be filled.

### THE POSITION

Under general supervision, directs pedestrian traffic at designated street crossing points; performs such other duties as may be assigned. The Crossing Guard classification is a part-time position, working less than 20 hours per week, split-shift, during the school year.

### QUALIFICATIONS

Knowledge of: state and local traffic laws.

Ability to: work well with the general public; understand and follow verbal and written directions; establish and maintain cooperative working relationships.

Special Requirements: Incumbents must maintain a private telephone in residence; must pass a medical examination at time of appointment; may be subject to a background check.

Working Conditions: Incumbents must work outdoors in varying weather conditions.

### SELECTION PROCESS

Application packages will be evaluated by the Personnel Office to identify the applicants whose experience/education is most closely related to the stated qualifications. Those candidates whose qualifications best meet the City's needs will be invited to continue in the selection process.

### HOW TO APPLY

A City completed application is required. **Applications will be accepted until the needs of the service are met and filing may be suspended at any time.** City application form may be requested by phone at (909) 799-2814, by email at [bnicholson@lomalinda-ca.gov](mailto:bnicholson@lomalinda-ca.gov), downloaded from the City website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov), or obtained in person at City Hall, 25541 Barton Road, Loma Linda.

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CITY OF LOMA LINDA PERSONNEL OFFICE

[www.lomalinda-ca.gov](http://www.lomalinda-ca.gov)

25541 Barton Road  
Loma Linda, Ca 92354

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e-mail: [bnicholson@lomalinda-ca.gov](mailto:bnicholson@lomalinda-ca.gov)

EQUAL OPPORTUNITY EMPLOYER

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### **ADDITIONAL INFORMATION**

**Retirement** - Part time positions do not participate in Social Security, however are subject to a mandatory 3.75% deferred compensation deduction, matched by the City.

**Pre-employment Physical Examination** - Prior to final appointment, all persons must pass a medical examination and drug screen, paid for by the City. Some positions may require psychological testing.

**Background Check** - Appointees may be fingerprinted and required to pass a background investigation.

**Proof of Legal Residence** - Pursuant to the Immigration Reform and Control Act (IRCA) of 1986, all new hires will be required to show proof of legal residence entitling them to work in the United States prior to becoming an employee of the City.

**Filing Applications** - Completed application materials must be filed with the Personnel Office by the final filing date specified on this announcement. Mailed applications must be received by the final filing date. Separate applications must be filed for each job classification. Applications may be obtained from Loma Linda Personnel Office, 25541 Barton Road, Loma Linda, Ca 92354, or by calling (909) 799-2814.

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***Reasonable Accommodation - The Personnel Office will make reasonable efforts to accommodate persons with disabilities. Please advise the Personnel Office of any special needs in advance of the examination by calling (909) 799-2814.***

City of Loma Linda  
Personnel Department  
25541 Barton Road  
Loma Linda, Ca 92354